

Forward plan



THIS DOCUMENT GIVES NOTICE OF
ANTICIPATED KEY DECISIONS TO BE TAKEN
AT CABINET AND OTHER MEETINGS

This update published 16 August 2021

Democratic Services

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BRISTOL CITY COUNCIL - FORWARD PLAN INDEX OF PROPOSED KEY DECISIONS

The Forward Plan gives notice of anticipated key decisions to be taken at Cabinet, Health and Wellbeing Board and Learning City Partnership Board meetings. It will be updated and published on the Council website www.bristol.gov.uk on a monthly basis.

Key Decision

Under the Council's constitution, the definition of a key decision is a decision which is likely to:

- 1) Result in expenditure of £500,000 or over.
- 2) Result in savings of £500,000 or over.
- 3) Be significant in terms of its effects on communities living or working in two or more wards in the city.

Non-key Decision

For additional information and completeness the Forward Plan also contains those items which are outside the definition of a key decision.

Cabinet Meetings

The Cabinet will normally meet on a Tuesday on a six weekly cycle. Meetings start at 4pm and are currently held at City Hall, College Green Bristol, BS1 5TR. Meetings of the Cabinet are open to the public with the exception of discussion regarding reports which contain exempt/confidential, commercially sensitive or personal information which will be identified in the Mayor's Forward Plan).

Reports submitted to the Mayor and Cabinet will be available on the council's website 5 clear working days before the date the decision can be made. If you would like a copy by email please contact democratic.services@bristol.gov.uk

Glossary:

HWB Health and Wellbeing Board

LCPB Learning City Partnership Board

APR15 Under the Council's Constitution if a key decision needs to be taken with less than 28 days' notice, it can still be taken under **APR15 – General Exception**, if it is impracticable to defer it until the next scheduled Cabinet meeting. The relevant Scrutiny Commission must be notified and the report published as part of the agenda 5 clear working days ahead of the Cabinet meeting

Description of Exempt Information :- England, Part 1 of Schedule 12A of the local Government Act 1972

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; Or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime.

Cabinet Members

- Mayor Marvin Rees – lead on Transport, Planning and City Design
- Councillor Craig Cheney – Deputy Mayor and Cabinet Member for Finance, Governance and Performance
- Councillor Asher Craig – Deputy Mayor and Cabinet Member for Communities, Equalities and Public Health
- Councillor Don Alexander – Cabinet Member for Transport
- Councillor Nicola Beech – Cabinet Member for Climate, Ecology, Waste and Energy
- Councillor Helen Godwin - Cabinet Member for Families, Education and Women (Lead Member for Children’s Services)
- Councillor Helen Holland - Cabinet Member with responsibility for Adult Social Care
- Councillor Tom Renhard – Cabinet Member for Housing Delivery and Homes

The City Council’s website www.bristol.gov.uk contains all supporting documents and decisions for formal meetings and lots more about the City Council.

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>Youth Zone – funding request Update Cabinet on progress and timeline for the delivery of the South Bristol Youth Zone project, including capital budget and site.</p> <p>Open</p>	Cabinet 14 Sep 2021	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission
Gail Rogers, Head of Service - Children's Commissioning gail.rogers@bristol.gov.uk	<p>Children’s Independent Fostering Agency Framework – South Central To seek approval for Bristol City Council to join the South Central Consortium to design and commission the new framework contract. Subsequently purchase Independent Fostering Agency (IFA) placements</p> <p>Open</p>	Cabinet 14 Sep 2021	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission
Leonie Roberts, Public Health Consultant leonie.roberts@bristol.gov.uk	<p>Inpatient Detox and Stabilisation contract To seek approval to procure and award a contract for Inpatient Detox and stabilisation services</p> <p>Open</p>	Cabinet 14 Sep 2021	Deputy Mayor with responsibility for Communities, Equalities and Public Health	People Scrutiny Commission
Guy Fishbourne	Leisure Investment Strategy Consultation	Cabinet	Mayor	Communities

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
guy.fishbourne@bristol.gov.uk	<p>To consider key findings and recommendations from Bristol’s Sport & Active Recreation Facility Strategy (2018 – 2023) and seek approval to undertake public consultation on different investment scenarios across the council’s leisure centres and swimming pools.</p> <p>Part exempt 3</p>	14 Sep 2021		Scrutiny Commission
Simon Oliver, Director - Digital Transformation simon.oliver@bristol.gov.uk	<p>End User Compute and Deployment Services This report seeks approval for funding for purchase of additional W10 devices.</p> <p>Open</p>	Cabinet 14 Sep 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Nancy Rollason, Head of Legal Service nancy.rollason@bristol.gov.uk	<p>Procurement of new Case Management System for Legal Services To seek Cabinet approval to procure a new Case Management System for the Legal Service</p> <p>Part exempt 3</p>	Cabinet 14 Sep 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Simon Oliver, Director - Digital Transformation	<p>Microsoft Dynamics Agreement To seek approval for a direct award of the 5 year</p>	Cabinet 14 Sep	Deputy Mayor with responsibility for	Resources Scrutiny

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
simon.oliver@bristol.gov.uk	contract through Microsoft Reseller Bytes Software Services for Microsoft Dynamics Open	2021	Finance, Governance and Performance	Commission
Simon Oliver, Director - Digital Transformation simon.oliver@bristol.gov.uk	Digital Transformation Programme To seek Cabinet approval for the proposed Digital Transformation Programme approach, proposed spend from 2021/22 allocated budgets. Part exempt 3	Cabinet 14 Sep 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Richard Fletcher, Parks Services Manager richard.fletcher@bristol.gov.uk	Parks Capital Maintenance Programme To approve additions to the capital programme for the rebuild and restoration works in parks & green spaces and cemeteries, and to procure necessary equipment. Open	Cabinet 14 Sep 2021	Deputy Mayor with responsibility for Communities, Equalities and Public Health	Communities Scrutiny Commission
Jacob Pryor, Senior Transport Planning Officer jacob.pryor@bristol.gov.uk	Active Travel Fund - Tranche 3 Update on the funding opportunity from the Department for Transport (DfT) for the Active Travel Fund (AFT) Tranche 3.	Cabinet 14 Sep 2021	Cabinet Member with responsibility for Transport	Growth and Regeneration Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	<p>The report seeks approval for schemes and Expressions of Interest included in Bristol's bid (to the DfT via WECA)</p> <p>Open</p>			
<p>Jonathan Martin, Trading Standards and Private Housing Manager jonathan.martin@bristol.gov.uk</p>	<p>Enforcement Policy in relation to Relevant Letting Agency Legislation To adopt the refreshed & updated Bristol City Council (BCC) & Lead Enforcement Authority Penalty Notice Policy in respect of Lettings Legislation.</p> <p>Open</p>	<p>Cabinet 14 Sep 2021</p>	<p>Cabinet Member with responsibility for Climate, Ecology, Waste and Energy, Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)</p>	<p>Communities Scrutiny Commission</p>
<p>Carol Slater, Health Equity Lead carol.slater@bristol.gov.uk</p>	<p>Domestic Abuse Contract Extension To notify Cabinet of an Emergency Key Decision to the extend the Domestic Abuse and Sexual Violence service contracts. Non Key Open</p>	<p>Cabinet 14 Sep 2021</p>	<p>Deputy Mayor with responsibility for Communities, Equalities and Public Health</p>	<p>Communities Scrutiny Commission</p>
<p>Hugh Evans, Executive Director:</p>	<p>Integrated Community Equipment Services</p>	<p>Cabinet</p>	<p>Cabinet Member with</p>	<p>People Scrutiny</p>

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
People	<p>(ICES) Contract Extension To notify Cabinet of an Emergency Key Decision taken on 28 July 2021 to extend the existing Integrated Community Equipment Services (ICES) contract for 6 months until March 31st 2022, to accommodate a re-evaluation process in respect of the current tendering exercise.</p> <p>Non Key Part exempt 3</p>	14 Sep 2021	responsibility for Adult Social Care	Commission
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	<p>Q1 Corporate Risk Management Report 2021/22 Update on the Council's risk report for Q1 2021/22</p> <p>Non Key Open</p>	Cabinet 14 Sep 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Clare Sims, Safer Communities Manager clare.sims@bristol.gov.uk	<p>Channel Assurance Statement More information to follow</p> <p>Non Key Open</p>	Cabinet 5 Oct 2021	Deputy Mayor with responsibility for Communities, Equalities and Public Health	Communities Scrutiny Commission
Clare Sims, Safer Communities Manager clare.sims@bristol.gov.uk	<p>Modern Day Slavery Statement More information to follow</p>	Cabinet 5 Oct 2021	Deputy Mayor with responsibility for Communities,	Communities Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		Equalities and Public Health, Deputy Mayor with responsibility for Finance, Governance and Performance	
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Budget Monitoring Report P5 More information to follow Non Key Open	Cabinet 5 Oct 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Guy Collings, Head of Insight, Performance and Intelligence Guy.Collings@bristol.gov.uk	Q1 Quarterly Performance Progress Report – Q1 2021/22 More information to follow Non Key Open	Cabinet 5 Oct 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Medium Term Financial Plan/Capital Strategy More information to follow Non Key Open	Cabinet 2 Nov 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Council Tax Reduction Scheme More information to follow	Cabinet 2 Nov 2021	Deputy Mayor with responsibility for Finance, Governance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
	Open		and Performance	
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Budget Monitoring Outturn Report P6 More information to follow Non Key Open	Cabinet 2 Nov 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Council Tax Base More information to follow. Open	Cabinet 14 Dec 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Collection Fund Surplus/Deficit Report More information to follow. Open	Cabinet 14 Dec 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Budget Monitoring Outturn Report P7 More information to follow. Non Key Open	Cabinet 14 Dec 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Q2 Corporate Risk Management Report 2021/22 More information to follow Non Key Open	Cabinet 14 Dec 2021	Deputy Mayor with responsibility for Finance, Governance and Performance	Overview and Scrutiny Management Board
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	Dedicated Schools Grant Budget Proposals More information to follow Open	Cabinet 18 Jan 2022	Cabinet Member with responsibility for Families, Education and Women (Lead Member for Children's Services)	People Scrutiny Commission
Denise Murray, Director - Finance & Section 151 Officer denise.murray@bristol.gov.uk	2022/23 Budget Report and Treasury Management Strategy (Including Public Health) More information to follow. Open	Cabinet 18 Jan 2022	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Sarah Spicer, Business Innovation Manager sarah.spicer@bristol.gov.uk	Housing Revenue Budget Proposals 2022-2023 Open	Cabinet 18 Jan 2022	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission

Lead Officer	Title and summary of Decision	Meeting date	Decision taker	Scrutiny Remit
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Budget Monitoring Outturn Report P8 More information to follow Non Key Open	Cabinet 15 Feb 2022	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Q3 Corporate Risk Management Report 2021/22 More information to follow. Non Key Open	Cabinet 15 Feb 2022	Deputy Mayor with responsibility for Finance, Governance and Performance	Overview Scrutiny and Management Board
Michael Pilcher, Chief Accountant michael.pilcher@bristol.gov.uk	Budget Monitoring Outturn Report P9 More information to follow Non Key Open	Cabinet 1 Mar 2022	Deputy Mayor with responsibility for Finance, Governance and Performance	Resources Scrutiny Commission